PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: **M.I. SEVILLA RESORT**
Address: **BRGY. DOMOIT, LUCENA CITY**
TIN **176-763-942-002**
RFQ No. 2025 - 75 - RFQS

P.O. No.: **2025-10-0289**
Date: **OCTOBER 14, 2025**
Mode of Procurement Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery **LUCENA CITY**
Date of Delivery OCT 15-17 2025

Delivery Term within 15 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	PAX	DAY 1 Oct 15 2025 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	36	1,198.00	43,128.00
	PAX	DAY 1 Oct 15 2025 FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	14	1,998.00	27,972.00
	PAX	DAY 2 Oct 16 2025 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	36	1,198.00	43,128.00
	PAX	DAY 2 Oct 16 2025 FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	14	1,998.00	27,972.00
	PAX	DAY 3 Oct 17 2025 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	50	1,198.00	59,900.00
		SUPPLY OF FOOD VENUE AND ACCOMMODATION FOR THE CONDUCT OF WORKSHOP FOR THE PREPARATION OF CURRENT YEAR CATCH-UP PLANS			
		GRAND TOTAL			**202,100.00**

(TOTAL Amount In Words) **TWO HUNDRED TWO THOUSAND ONE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

For: MA. LUISA A UDD Guzman
M.I. SEVILLA RESORT
Signature over Printed Name of Supplier

10/15/25
Date

Very truly yours,

ROMMEL G. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :

Amount